

Saltash Town Council
Fees and Charges

Description	2025/26 Charges	2026/27 Proposed Charge Amendments/Deletions Additions/Amendments
Room Hire (Non VATable)	Non VATable	Non VATable
Guildhall (Minimum 2 hour booking) Casual ph - weekdays 9am - 5pm (Community Rate) Casual ph - weekends & evenings (Community Rate) Casual ph - weekdays 9am - 5pm (Commercial Rate) Casual ph - weekends & evenings (Commercial Rate)	£10.30 £21.50 £15.40 £25.90	£10.30 £21.50 £15.40 £25.90
Council Chamber Casual ph - weekdays 9 am - 5pm (Community Rate) Casual ph - weekends & evenings (Community Rate) Casual ph - weekdays 9am - 5pm (Commercial Rate) Casual ph - weekends & evenings (Commercial Rate) 20% Discount for regular bookers evenings and weekends	£10.30 £15.40 £15.40 £18.50	£10.30 £15.40 £15.40 £18.50
Room Hire Extras (VATable)	Including VAT	Including VAT
Tea/coffee per cup with biscuits (Community) Tea/coffee per cup with biscuits (Commercial)	£1.00 £1.00	£1.00 £1.00
Room Hire (VATable)	Including VAT	Including VAT
Isambard House (Station) (Minimum 2 hour booking) Casual ph - weekdays, weekends and evenings (Community Rate) Casual ph - weekdays 9am - 5pm (Commercial Rate) Casual ph - weekends & evenings (Commercial Rate) 20% Discount for regular bookers evenings and weekends	£10.00 £15.00 £30.00	£10.00 £15.00 £30.00
Room Hire Art Exhibitions (VATable)		
Isambard House (Station)		
Saltash Based Exhibitors Based on 6 hour day Weekdays - per day + 10% commission of sales Weekends - per day + 10% commission of sales	£36.00 £60.00	£36.00 £60.00
Non Saltash Based Exhibitors Weekdays - per day + 10% commission of sales Weekends - per day + 10% commission of sales	£48.00 £72.00	£48.00 £72.00
Room Hire Extras (VATable)		
Tea/coffee per cup with biscuits (Community) Tea/coffee per cup with biscuits (Commercial)	£1.00 £1.00	£1.00 £1.00
Room Hire (Non VATable)	Non VATable	Non VATable
Maurice Huggins (Minimum 2 hour booking) Casual ph - weekdays 9 am - 5pm (Community Rate) Casual ph - weekends & evenings (Community Rate) Not for Commercial Use 20% Discount for regular bookers evenings and weekends	£5.15 £7.70	£5.15 £7.70
Room Hire Extras (VATable)	Including VAT	Including VAT
Tea/coffee per cup with biscuits (Community) Tea/coffee per cup with biscuits (Commercial)	£1.00 £1.00	£1.00 £1.00
Other Charges (VATable)	Including VAT	Including VAT
Available at The Guildhall & Library 1-29 sheets (price per sheet) Monochrome A4 Monochrome A3 Colour A4 Colour A3 30 plus sheets (price per sheet) Monochrome A4 Monochrome A3 Colour A4 Colour A3 High gloss colour printing on customer's own paper High gloss colour printing on library paper Freedom of Information Charge (first 18 hours free of charge) Environmental Information Regulations 2004 (first 18 hours free of charge)	£0.10 £0.20 £0.50 £1.00 £0.08 £0.16 £0.40 £0.80 £1.00 per sheet £1.25 per sheet £25.00 per hour £25.00 per hour	£0.10 £0.20 £0.50 £1.00 £0.08 £0.16 £0.40 £0.80 £1.00 per sheet £1.25 per sheet High gloss paper not available £25.00 per hour £25.00 per hour

Mooring Fees (VATable)		Including VAT	Including VAT
Permanent Pontoon Moorings	Service Committee agreed to increase Permanent Pontoon charges by 20% to cover high maintenance & insurance costs		
	Permanent Pontoon (Berth 1 & 6) charged per annum - Maximum length 12 metres (Non Commercial)	£2,700.00	£2,700 £3,240
	* Permanent Pontoon (Berth 1 & 6) charged per annum - Maximum length 12 metres (Commercial)	£4,080.00	£4,080 £4,896
	* Permanent Pontoon (Berth 2 - 5 & 7 - 10) charged per annum - Maximum length 7 metres (Non Commercial)	£1,435.00	£1,435 £1,722
	* Permanent Pontoon (Berth 2 - 5 & 7 - 10) charged per annum - Maximum length 7 metres (Commercial)	£2,170.00	£2,170 £2,604
Note: Longer boats maybe considered subject to prorata charges. Please contact Service Delivery department for more information			
Daily Visiting	Visiting boats - (30 minutes);charge for 24 hour period (Non Commercial)	£30.00	£30.00
	Visiting boats - (30 minutes);charge for 24 hour period (Commercial)	£45.00	£45.00
Trusted Boat Owner Scheme	* Trusted Boat Owner Scheme - (casual users); charge for 12 months (1st April - 31st March) Contract includes 2 hours free stay per visit and a fob for easy access and 2 free overnight stays per 12 month period	£100.00	£100.00
	* Trusted Boat Owner Scheme (casual users); charge for 6 months (Autumn/Winter, 1st September - 31st March) Contract includes 2 hours free stay per visit and a fob for easy access and 1 free overnight stay per autumn/winter period * Subject to Terms & Conditions	£50.00	£50.00
Allotments (Non VATable)		Non VATable	Non VATable
			No plans to increase fees
Grenfell Avenue, charge per annum		£40.00	£40.00
* Fairmead Road, charge per annum		£55.00	£55.00
* Churchtown, charge per annum		£60.00	£60.00
* Water, charge per annum (Fairmead & Churchtown only)		£15.00	£15.00

[illegible]