Saltash Town Council Fees and Charges

Description		2025/26 Charges	2026/27 Proposed Charge Amendments/Deletions Additions/Amendments
Room Hire (Non VATable)		Non VATable	Non VATable
Noom thire (Non VATuble)	·	Non VATURE	Hon VATable
Guildhall	(Minimum 2 hour booking) Casual ph - weekdays 9am - 5pm (Community Rate)	£10.30	£10.30
	Casual ph - weekends & evenings (Community Rate)	£21.50	£21.50
	Casual ph - weekdays 9am - 5pm (Commercial Rate)	£15.40 £25.90	£15.40
Council Chamber	Casual ph - weekends & evenings (Commercial Rate) Casual ph - weekdays 9 am - 5pm (Community Rate)	£25.90 £10.30	£25.90 £10.30
Council Chamber	Casual ph - weekends & evenings (Community Rate)	£15.40	£15.40
	Casual ph - weekdays 9am - 5pm (Commercial Rate)	£15.40	£15.40
	Casual ph - weekends & evenings (Commercial Rate)	£18.50	£18.50
	20% Discount for regular bookers evenings and weekends		
	· ·	Including VAT	Including VAT
Room Hire Extras (VATable)		0.00	04.00
	Tea/coffee per cup with biscuits (Community)	£1.00	£1.00
	Tea/coffee per cup with biscuits (Commercial)	£1.00	£1.00
Room Hire (VATable)		Including VAT	Including VAT
Isambard House (Station)	(Minimum 2 hour booking)	£10.00	C10.00
	Casual ph - weekdays, weekends and evenings (Community Rate)	£10.00 £15.00	£10.00 £15.00
	Casual ph - weekdays 9am - 5pm (Commercial Rate) Casual ph - weekends & evenings (Commercial Rate)	£30.00	£30.00
	20% Discount for regular bookers evenings and weekends	230.00	230.00
Room Hire Art Exhibition			
Isambard House (Station)			
, ,			
	Based on 6 hour day	000.00	222.22
Saltash Based Exhibitors	Weekdays - per day + 10% commission of sales	£36.00	£36.00
	Weekends - per day + 10% commission of sales	£60.00	£60.00
Non Saltash Based	Weekdays - per day + 10% commission of sales	£48.00	£48.00
Exhibitors	Weekends - per day + 10% commission of sales	£72.00	£72.00
Room Hire Extras (VATab		£1.00	£1.00
	Tea/coffee per cup with biscuits (Community) Tea/coffee per cup with biscuits (Commercial)	£1.00	£1.00 £1.00
	real conce per cup with biscuits (commercial)	21.00	21.00
Room Hire (Non VATable)		Non VATable	Non VATable
Maurice Huggins	(Minimum 2 hour booking)		
	Casual ph - weekdays 9 am - 5pm (Community Rate)	£5.15	£5.15
	Casual ph - weekends & evenings (Community Rate)	£7.70	£7.70
	Not for Commercial Use		
	20% Discount for regular bookers evenings and weekends		
Room Hire Extras (VATab	ile)	Including VAT	Including VAT
	Tea/coffee per cup with biscuits (Community)	£1.00	£1.00
	Tea/coffee per cup with biscuits (Commercial)	£1.00	£1.00
Other Charges (VATable)		Including VAT	Including VAT
	Available at The Guildhall & Library		
	1-29 sheets (price per sheet)		
	Monochrome A4	£0.10	£0.10
	Monochrome A3	£0.20	£0.20
	Colour A2	£0.50	£0.50
	Colour A3	£1.00	£1.00
	30 plus sheets (price per sheet) Monochrome A4	£0.08	£0.08
	Monochrome A3	£0.16	£0.16
	Colour A4	£0.40	£0.40
	Colour A3	£0.80	£0.80
	High gloss colour printing on customer's own paper	£1.00 per sheet	£1.00 per sheet
		£1.25 per sheet	£1.25 per sheet
	High gloss colour printing on library paper		High gloss paper not available
	Freedom of Information Charge (first 18 hours free of charge)	£25.00 per hour	£25.00 per hour
	Environmental Information Regulations 2004 (first 18 hours free of charge)	£25.00 per hour	£25.00 per hour

Mooring Fees (VATab		Including VAT	Including VAT
	Service Committee agreed to increase Permanent Pontoon charges by 20% to cover high maintenance & insurance costs		
Permanent Pontoon Moorings	Permanent Pontoon (Berth 1 & 6) charged per annum - Maximum length 12 metres (Non Commercial)	£2,700.00	£2,700 £3,240
	 Permanent Pontoon (Berth 1 & 6) charged per annum - Maximum length 12 metres (<u>Commercial</u>) 	£4,080.00	£4,080 £4,896
	 Permanent Pontoon (Berth 2 - 5 & 7 - 10) charged per annum - Maximum length 7 metres (Non Commercial) 	£1,435.00	£1,435 £1,722
	 Permanent Pontoon (Berth 2 - 5 & 7 - 10) charged per annum - Maximum length 7 metres (<u>Commercial</u>) 	£2,170.00	£2,170 £2,604
	Note: Longer boats maybe considered subject to prorata charges. Please contact Service Delivery department for more information		
Daily Visiting	Visiting boats - (30 minutes);charge for 24 hour period (Non Commercial)	£30.00	£30.00
	Visiting boats - (30 minutes);charge for 24 hour period (Commercial)	£45.00	£45.00
Trusted Boat Owner Scheme	* Trusted Boat Owner Scheme - (casual users); charge for 12 months (1st April - 31st March)	£100.00	£100.00
Continue	Contract includes 2 hours free stay per visit and a fob for easy access and 2 free overnight stays per 12 month period		
	 Trusted Boat Owner Scheme (casual users); charge for 6 months (Autumn/Winter, 1st September - 31st March) 	£50.00	£50.00
	Contract includes 2 hours free stay per visit and a fob for easy access and 1 free overnight stay per autumn/winter period		
	* Subject to Terms & Conditions		
Allotments (Non VATable)		Non VATable	Non VATable
Anothicitis (Non VAI)	Grenfell Avenue, charge per annum * Fairmead Road, charge per annum * Churchtown, charge per annum * Water, charge per annum (Fairmead & Churchtown only)	£40.00 £55.00 £60.00 £15.00	No plans to increase fees £40.00 £55.00 £60.00 £15.00

Library Charges		Set by Cornwall Council	Set by Cornwall Council
Replacement membership cards:			
	Adult members	£1.50	£1.50
	Concessions, Access, Young Adult	£1.00	£1.00
	Under 16s	£0.50	£0.50
Hire Charges:			
	DVDe :		
	DVDs : Access Member limited to 2 at a time	Free	Free
	Non-fiction	Free	Free
	Access Member	Free	Free
	Audiobook CDs per 3 week loan:	_	_
	Adults Children	Free Free	Free Free
	Access members, housebound member and looked after children	Free	Free
	DVD's & Audio CD's	1,155	
	All Members	Free	Free
Reservations:	Adulta and Canagaianan upara All Manhara		_
	Adults and Concessionary users All Members	Free with a limit of 6 at any one time	Free Free with a limit of 10 at any one time
	Online reservations	Free	
	Access and Housebound members Under 18s	Free with a limit of 6 at any one time	Free with a limit of 6 at any one time
	Reader's groups free for items provided from the reading group sets (items outstanding for	Free	
	over 1 month will be charged as lost)		Free
	Books on Prescription	Free	Free
Performing Arts collection	on:		
9	Vocal and Orchestral sets	No charge	No charge
., .			
Vocal and orchestral set	s requested from outside Cornwall	10 Secret at C4 per month	C1 F0 per coore per 6 menths
	Vocal scores Orchestral sets	10 Scores at £4 per month £10 per set per 3 months	£1.50 per score per 6 months £15 per set per 3 months
	Postage charge (please note this charge may vary, ask staff for details)	£7 per 20 copies	£12 per 20 copies
	Reservation charge from library authorities inside South West Region (non-refundable)	£6.00	£9.00
	Reservation charge from library authorities outside South West Region (non-refundable)	£12.50	£17.50
	Renewals will be charged at the rates and time periods as listed above Late returns charge		£15.00
	Missing part charged at cost plus £15.00 administration fee, unless a new copy is supplied by		213.00
	customer		
	Loans not returned in condition received		£50.00
Out of County Inter Libra	any Loan Paguaste:		
Cut of County litter Libra	Adults All Members	£11.20	£11.87
	Concessions, Young Adults	£10.05	
	Children	£4.50	
	British library book loan request	£21.00	£22.26
	British Library periodical request British Library Loan Renewal	£14.70 £5.65 per 3 week renewal period	not listed by CC anymore not listed by CC anymore
		20.00 per o week renewal period	not noted by GG anymore
Use of public computers	(subject to availability): Cornwall library members & visitors	Free for two hours	Free for one hour
	Note: Extension of time after free period is dependent on availability and discretion of the	Free for two flours	Free for one flour
	Library supervisor		
		Free for one hour	
	Other library members (English and Welsh Library Authorities on production of a library card)	From for holf on hour no outonoism	
	Non-members Access to Wi-Fi	Free for half an hour - no extension Free	Free
	7,00000 10 14111	1100	1166
Printing from any source			
	1-29 sheets (price per sheet) Monochrome A4	£0.10	£0.10
	Monochrome A3	£0.10 £0.20	£0.10 £0.20
	Colour A4	£0.50	£0.50
	Colour A3	£1.00	£1.00
	30 plus sheets (price per sheet)		
	Monochrome A3	£0.08	£0.08
	Monochrome A3 Colour A4	£0.16 £0.40	£0.16 £0.40
	Colour A3	£0.40 £0.80	£0.40 £0.80
	High gloss colour printing on customer's own paper	£1.00 per sheet	£1.00 per sheet
	High gloss colour printing on library paper	£1.25 per sheet	£1.25 per sheet
			High gloss paper not available
Commission rates:			
		2004	
	Requires signed agreement in place between artist and relevant Council	30%	30% This option is no longer available
** Mininumum Card Sper	nd £1.01 - This is due to restrictions set by our card payment provider. Cash is accepted		This option is no longer available
as an alternative**			
Additional Library Charges		Set by Saltash Town Council	Set by Saltash Town Council
Library Sub-Committee, held on 2 September 2025, Minute Nr 29/25/26			
It was proposed by Cour	ncillor Brady, seconded by Councillor P Samuels and resolved to RECOMMEND to the		
	e held on 23 October 2025 to approve the Library Sub Committee Fees and Charges for		
the year 2026/27			